

## BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street  
P.O. Box 22188  
Green Bay, WI 54305-3600



Brian Shoup, Executive Director

### MEETING OF THE HUMAN SERVICES BOARD

**Thursday, March 14, 2013**

**SOPHIE BEAUMONT BUILDING, BOARD ROOM A  
111 NORTH JEFFERSON, GREEN BAY, WI 54311**

**5:15 P.M.**

### AGENDA

1. Call Meeting to Order.
2. Approve/Modify Agenda.
3. Approve Minutes of February 14, 2013 Human Services Board Meeting.
4. Executive Director's Report.
5. Policy Development Issue: Outreach & Integration Improvement for the Energy Assistance Program.
6. Update on Barbara Bauer Award.
7. Financial Report for Community Treatment Center and Community Programs.
8. \*Statistical Reports.
  - a. Monthly Inpatient Data – Community Treatment Center.
  - b. Monthly Inpatient Data – Bellin Psychiatric Center.
  - c. Child Protection – Child/Abuse/Neglect Report.
  - d. Monthly Contract Update.
9. \*Request for New Non-Continuous Vendor.
10. Other Matters.
11. Adjourn Business Meeting.

*\*Note: attached as written reports*

#### Notices:

Notice is hereby given that action by the Human Services Board may be taken on any of the items, which are described or listed in this agenda.

Please take notice that additional members of the Board of Supervisors may attend this meeting of the Human Services Board, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

Any person wishing to attend the Human Services Board meeting who, because of a disability, requires special accommodations, should contact the Human Services Department at (920) 448-6006 by 4:30 p.m. on the day before the meeting so that arrangements can be made.



## **PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD**

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, February 14, 2013 in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

---

**Present:** Chairman Tom Lund  
Craig Huxford, Helen Smits, JoAnn Grashberger, Bill Clancy, Susan Hyland,  
Paula Landrie, John Van Dyck

**Excused:** Carole Andrews

**Also**

**Present:** Brian Shoup, Executive Director  
Jeremy Kral, Director of Community Programs  
Tim Schmitt, Finance Manager  
Kevin Lunog, Behavioral Health Services Manager

---

1. **Call Meeting to Order:**  
The meeting was called to order by Chair Tom Lund at 5:15 pm.
2. **Approve/Modify Agenda:**  
GRASCHBERGER/SMITS moved to approve the agenda.  
The motion was passed unanimously.
3. **Approve Minutes of January 10, 2013 Human Services Board Meeting:**  
HYLAND/SMITS moved to approve the minutes dated January 10, 2013.  
The motion was passed unanimously.

Paula Landrie entered at 5:16 p.m.

4. **Executive Director's Report**

Brian Shoup, Executive Director, gave his director's report.

Update on Family Care

- Shoup stated he went down to Madison and met with DHS Deputy Secretary Kitty Rhoades regarding mental health issues. She initiated a conversation about Family Care and stated it was unlikely that the state would be expanding Family Care in the next biennium.

Supervisor John Van Dyck entered at 5:18 p.m.

- The governor will be delivering his budget publicly on February 20<sup>th</sup>. If Family Care is in the budget, it is our understanding in talking with some of the legislators that the legislature is likely to adopt it. Rhoades also said that DHS

wants to inject more competition into the Family Care districts which means more than one Managed Care Company could be delivering services.

- If Family Care will expand in the following biennium, we would be looking at around three years for our roll-out. This would stabilize our Long Term Care workforce for a while.

Q: Citizen Board Member Laundrie asked if we would want any support letters written.

A: Shoup stated that we have had a lot of conversations with DHS leadership, the governor's staff and legislators. We are at the point where there isn't much more to do as they are all aware that Brown County supports Family Care expansion.

Q: Citizen Board Member Laundrie asked what non-expansion means for Rolf.

A: Shoup stated it is all speculative. Rolf's planning grant has been renewed on a quarterly basis.

#### Update on CMS Survey

- As reported previously, The Centers for Medicare & Medicaid Services (CMS) has cited our Nicolet Psychiatric Center for providing detox services and treating addiction issues.
- We have submitted a plan of correction with the exception that we would not turn away alcohol and drug abusers who were suicidal. We enlisted the support of newly elected Senator Baldwin with that issue. Another CMS surveyor did come out to the CTC this week and there was a report out on Wednesday February 13<sup>th</sup>. We will have to wait officially to see if there are any citations or concerns. We do not expect anything major as we have been cleared on the central issue but we need to wait for the official report.

Q: Chairman Lund asked where we are now bringing individuals who need detox.

A: Shoup stated that at this point, we are operating like most counties. If someone is incapacitated, Ch. 51 requires that they be taken in for medical clearance to see if they are in danger of withdrawal; this happens at area hospitals. If not in danger of that and are not incapacitated, then they are discharged. In other cases, if we believe they have an accompanying psychiatric disorder, we will admit and treat them. We also have an off-campus diversion facility with two beds set aside for social setting detox.

#### Veteran's Treatment Court Kaizen Event

- Judge Kelley has been heading up the Veteran's Treatment Court for over a year. Board Member Craig Huxford volunteers his services as a mentor. We undertook a LEAN event a couple of weeks ago which included participants from the District Attorney's office, Law enforcement, Board Member Huxford and the Veteran's Administration (VA) office. We wanted to find out how we could streamline the referral process to Veterans Treatment Court. Shoup stated he is on the steering committee but Human Services is not involved as a treatment agency due to the fact that the treatment court is intended for veterans who have their own benefits through the VA.

Citizen Board Member Huxford stated that it was his first LEAN event and found it to be very interesting. On the first day, he noticed a lot of participants seemed to be protecting their "turf" but on the second day, the group looked at what could be changed to make a difference. Huxford stated it is working already as the initial process has been streamlined with getting people into the program a couple of weeks earlier than before.

Q: Citizen Board Member Laundrie asked if everyone here knows about the LEAN process.

A: Shoup stated we did 11 LEAN events in 2012 just in Human Services. We plan to do the same amount this year. Huxford stated it is a process of careful review on how things are done and a lot of communication is involved.

Citizen Board Member Laundrie added that the report-out was very nice. Everybody around the table who spoke had something positive to say. The outcomes were great and a lot of people showed up for support at the report out.

#### Energy Assistance Program

- Brown County Human Services took over this program from Integrated Community Services (ICS) as of the first of this year due to state concerns about the vendor's performance. So far, it has been a substantial undertaking for Administrator Jenny Hoffman and her staff but it has gone quite well. There was a concern that the program wasn't reaching enough people. The unit has processed over 1,000 applications so far this year which is 300 over the previous vendor's performance.
- Shoup added that these are individuals that are heavily represented by the elderly and disabled on fixed incomes. There has been a lot of very positive and compelling feedback given to our staff from these clients. One client even expressed gratitude stating "this is helpful; we've been turning our thermostats down and burning candles to keep warm."

LAUNDRIE/HUXFORD moved to receive and place on file.  
Motion was carried unanimously.

Chairman Lund mentioned that County Board Supervisor John Van Dyck has joined the Board as a new member. Everyone in the room went around and introduced themselves.

#### **5. Policy Development Issue: Improving Access to Mental Health Services and Psychotropic Medication**

- Kevin Lunog stated that one of the main focuses of last years' reports to the board was to go over what our access was. We are currently scheduling between May & June for new appointments which makes our wait time 3 to 4 months. We wanted to first take a look at internal capacity before going external.
- One of the things we did was to put in place a transition group and medication group ran by the Advanced Practice Nurse Prescribers (APNPs). We also have our two inpatient doctors who will now be providing time to outpatient. Dr. Pareek will be given six hours a week and Dr. Eggener will be providing five hours a week. Currently our intakes are about one hour while our medication checks are about 20

minutes. Through this internal change, we are able to add 105 hours a week of capacity. Also, with electronic medical records, we can track no-shows and cancellations to look for patterns.

Q: Citizen Board Member Laundrie asked if we went with EPIC for software.

A: Lunog stated we went with Netsmart (Avatar).

- Lunog stated that in the future, we will be utilizing electronic prescribing which will save time for the nurses.

Q: Citizen Board Member Laundrie if we require a three month supply of medications for individuals.

A: Lunog stated it depends on the person. For an ongoing patient, we would prescribe enough medication until the next appointment.

Q: Citizen Board Member Smits stated that one of the big concerns of community members is the length of the wait to first see somebody. She asked if these initiatives are decreasing the wait time.

A: Lunog stated that for the first contact, it has. The nursing group helps individuals coming out of the inpatient area. Kral added that our plan for the increase in capacity will be in practice in a couple of weeks and will be able to impact the wait time.

- Kral stated that in the budget, we have a half-time psychiatrist position that is vacant. Currently, some of those funds are being used towards Dr. Eggener's time in outpatient. We are fairly deep in discussions about converting that money and devoting it to a full-time APNP. We will be able to bring a final decision to the Human Services Board and Committee in the near future.

Q: Citizen Board Member Laundrie asked if we could consider a physician's assistant.

A: Shoup stated that a physician's assistant has less autonomy when it comes to regulation. An APNP has greater scope of license. Lunog added we need to have someone who specializes in psychiatry.

Q: Chairman Lund asked if we could use any of the increased funds given from the state for mental health in this area.

A: Shoup stated that would depend on what the governor's proposal is and what the legislature does. We would need to look at how tightly prescriptive those dollars are on what they can be used for. At this time, they are rather tightly categorized and we do not believe that any of the dollars could be employed in this area.

HYLAND/SMITS moved to receive and place on file  
Motion was carried unanimously.

## **6. Update on Barbara Bauer Award.**

- Shoup stated that a press release was sent out to the community requesting applications for the Barbara Bauer Award. (A copy of the press release was passed out). No nominations have been received yet from the community but there will be one internal nomination. We will look at the nominees at our April meeting. Shoup checked with Corporation Counsel to confirm that the board can meet in closed

session to determine candidacy. We will update anything more at next month's meeting.

LAUNDRIE/HYLAND moved to refer this until the next meeting.  
Motion was carried unanimously.

**7. Financial Report**

- Schmitt reported that they are still working on the year end numbers and will be closing the books by mid-March. The forecast for the end of 2012 shows a surplus in Community Programs of 3.5 million dollars. This is mostly due to reduced purchase of services. For the Community Treatment Center, we are showing a deficit of 1 million dollars with \$617,000 being depreciation. The net is a 3 million dollar surplus for 2012.

HUXFORD/GRASCHBERGER moved to receive and place on file.  
Motion was carried unanimously.

**8. Statistical Reports:**

Please refer to the packet which includes this information.

**9. Approval for New Non-Continuous Vendor:**

Please refer to the packet which includes this information.

**10. Other Matters:**

Next Meeting: Thursday, March 14, 2013  
5:15 p.m. – Sophie Beaumont Building, Board Room A

**11. Adjourn Business Meeting:**

HYLAND/LAUNDRIE moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 6:00 p.m.

Respectfully Submitted,

Kara Navin  
Recording Secretary



# CP Forecast

Through 12/31/12

Prior Fiscal Year Activity Included

Summary Listing

Account Classification	Fund	201 - CP	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
REVENUE											
Property taxes		17,388,105.00	.00	17,388,105.00	1,449,008.75	.00	.00	17,388,105.00	.00	100	18,664,082.04
Intergovernmental		62,616,645.00	9,000.00	62,625,645.00	2,869,569.83	.00	.00	61,832,061.68	793,583.32	94	64,103,786.24
Charges for sales and services		1,894,791.00	.00	1,894,791.00	184,879.34	.00	.00	2,075,532.82	(180,741.82)	110	1,982,188.68
Intergovernmental charges for services		8,413,303.00	.00	8,413,303.00	(703,838.89)	.00	.00	6,913,703.83	1,499,599.17	82	8,506,378.82
Miscellaneous revenue		16,000.00	.00	16,000.00	2,716.43	.00	.00	39,666.54	(23,666.54)	248	21,235.11
Rent		36,000.00	.00	36,000.00	3,000.00	.00	.00	39,000.00	(3,000.00)	108	36,000.00
Contributions		.00	.00	.00	183.04	.00	.00	22,083.27	(22,083.27)	+++	(6,432.02)
Charges to county departments		.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
Transfer in		29,840.00	9,608.00	39,448.00	4,148.66	.00	.00	41,108.00	(1,660.00)	104	61,347.00
REVENUE TOTALS		\$90,394,684.00	\$18,608.00	\$90,413,292.00	\$3,809,667.16	\$0.00	\$0.00	\$88,351,261.14	\$2,062,030.86	94%	\$93,368,585.87
EXPENSE											
Personnel services		13,938,272.00	(7,668.00)	13,930,604.00	1,457,029.44	.00	.00	13,345,793.77	584,810.23	96	12,926,642.85
Fringe benefits and taxes		5,979,544.00	(7,320.00)	5,972,224.00	576,256.58	.00	.00	5,589,021.64	383,202.36	94	6,326,812.91
Employee costs		32,698.00	.00	32,698.00	40.00	.00	.00	6,737.64	25,960.36	21	15,741.10
Operations and maintenance		1,415,226.00	.00	1,415,226.00	128,426.44	.00	.00	1,305,802.77	109,423.23	92	1,310,876.59
Insurance costs		2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	.00	100	2,000.00
Utilities		32,920.00	.00	32,920.00	1,456.26	.00	.00	16,514.76	16,405.24	50	27,053.02
Chargebacks		2,242,418.00	.00	2,242,418.00	192,499.61	.00	.00	2,206,942.14	35,475.86	98	2,197,884.16
Purchased services		65,680,852.00	(9,907.00)	65,670,945.00	4,203,417.00	.00	.00	61,364,507.95	4,306,437.05	93	64,910,927.77
Contracted services		745,700.00	.00	745,700.00	78,202.68	.00	.00	554,321.29	191,378.71	74	489,721.47
Medical expenses		400.00	.00	400.00	.00	.00	.00	.00	400.00	0	.00
Judiciary Costs		125,101.00	.00	125,101.00	11,116.00	.00	.00	126,503.50	(1,402.50)	101	125,101.00
Other		.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
Outlay		23,000.00	18,907.00	41,907.00	.00	.00	.00	41,743.00	164.00	100	.00
Transfer out		397,711.00	24,596.00	422,307.00	9,963.70	.00	.00	176,239.32	246,067.68	42	4,172,244.27
EXPENSE TOTALS		\$90,615,842.00	\$18,608.00	\$90,634,450.00	\$6,658,407.71	\$0.00	\$0.00	\$84,736,127.78	\$5,898,322.22	93%	\$92,505,005.14
Fund 201 - CP Totals											
REVENUE TOTALS		90,394,684.00	18,608.00	90,413,292.00	3,809,667.16	.00	.00	88,351,261.14	2,062,030.86	94	93,368,585.87
EXPENSE TOTALS		90,615,842.00	18,608.00	90,634,450.00	6,658,407.71	.00	.00	84,736,127.78	5,898,322.22	93	92,505,005.14
Fund 201 - CP Totals		(\$221,158.00)	\$0.00	(\$221,158.00)	(\$2,848,740.55)	\$0.00	\$0.00	\$3,615,133.36	(\$3,836,291.36)		\$863,580.73

Brown County Human Services: Community Treatment Center  
Financial Statements by Classification  
December 31, 2012

Preliminary - still waiting for final numbers on various items

Preliminary	Year to Date Actual				
	YTD Budget	YTD Budget % of Revenue	YTD Actual	YTD Actual % of Revenue	YTD Variance
<b>Revenues</b>					
Property Tax Revenue	\$ 2,936,997	20.8%	\$ 2,936,997	22.0%	\$ -
Nursing Home Supplemental Funding	\$ 528,000	3.7%	\$ 635,964	4.8%	\$ 107,964
Hospital Revenue: Self Pay	\$ -	0.0%		0.0%	\$ -
Hospital Revenue: Other Payers	\$ 4,525,795	32.0%	\$ 3,816,051	28.5%	\$ (709,744)
Hospital Revenue: CTP Reimbursement	\$ 1,880,702	13.3%	\$ 1,347,995	10.1%	\$ (532,707)
Nursing Home Revenues: Private Pay	\$ 484,580	3.4%	\$ 100,520	0.8%	\$ (384,060)
Nursing Home Revenues: Medicaid & Medicare	\$ 3,158,092	22.3%	\$ 3,404,823	25.5%	\$ 246,731
Miscellaneous Revenue	\$ 27,550	0.2%	\$ 24,801	0.2%	\$ (2,749)
Rent	\$ 159,260	1.1%	\$ 160,330	1.2%	\$ 1,070
Donations	\$ 750	0.0%	\$ 1,630	0.0%	\$ 880
Charges to County Departments	\$ 377,271	2.7%	\$ 352,068	2.6%	\$ (25,203)
Transfer In: HR	\$ 54,904	0.4%	\$ 54,904	0.4%	\$ -
Transfer In-capital contribution	\$ -	0.0%	\$ 539,076	4.0%	\$ 539,076
<b>Total Revenue</b>	<b>\$ 14,133,901</b>	<b>100.0%</b>	<b>\$ 13,375,159</b>	<b>100.0%</b>	<b>\$ (758,742)</b>
<b>Expenses</b>					
Wages	\$ 6,977,287	49.4%	\$ 6,891,489	51.5%	\$ 85,798
Fringe Benefits	\$ 2,781,190	19.7%	\$ 2,471,932	18.5%	\$ 309,258
Employee costs	\$ 6,100	0.0%	\$ 2,007	0.0%	\$ 4,093
Operations & Maintenance	\$ 623,576	4.4%	\$ 484,422	3.6%	\$ 139,154
Insurance	\$ 34,399	0.2%	\$ 30,916	0.2%	\$ 3,483
State Assessment	\$ 128,520	0.9%	\$ 128,520	1.0%	\$ -
Utilities	\$ 10,000	0.1%	\$ 9,595	0.1%	\$ 405
Charge backs	\$ 2,307,758	16.3%	\$ 2,207,722	16.5%	\$ 100,036
Contracted Services	\$ 781,750	5.5%	\$ 755,075	5.6%	\$ 26,675
Medical Expenses	\$ 403,940	2.9%	\$ 298,733	2.2%	\$ 105,207
Cost of Sales	\$ 7,500	0.1%	\$ 7,098	0.1%	\$ 402
Interest expense	\$ 380	0.0%	\$ 373	0.0%	\$ 7
Depreciation	\$ 514,440	3.6%	\$ 624,507	4.7%	\$ (110,067)
Transfer out-wages	\$ 71,501	0.5%	\$ 68,640	0.5%	\$ 2,861
Disposition of Fixed Assets	\$ -	0.0%	\$ 7,556	0.1%	\$ (7,556)
<b>Total Expenses</b>	<b>\$ 14,648,341</b>	<b>103.6%</b>	<b>\$ 13,988,585</b>	<b>104.6%</b>	<b>\$ 659,756</b>
<b>Net Excess (Deficit)</b>	<b>\$ (514,440)</b>	<b>-3.6%</b>	<b>\$ (613,426)</b>	<b>-4.6%</b>	<b>\$ (98,986)</b>
<b>Levy Impact (unfavorable) favorable</b>	<b>\$ -</b>	<b>\$</b>	<b>\$ 11,081</b>	<b>\$</b>	<b>\$ 11,081</b>

Notes:

**Revenues**  
Hospital Revenue: Other Payers  
Nursing Home Revenues: Private Pay  
Nursing Home Revenues: Medicaid & Medicare

3.5 % lower due to a lower census of 4 clients  
Minimal Private Pay NH days this year  
Increase in NH census offset somewhat by cut in the T-19 reimbursement rate.

**Expenses**  
Salaries

Wages down due to open positions in beginning of year covered by agency staff, thus the overage in co  
However with the hiring of additional on-call staff, wages are increasing and agency charges decreasing  
on-call staff have minimal benefits, thus fringes do not increase as fast as wages.

3/5/2013 4:31 PM

## BROWN COUNTY COMMUNITY TREATMENT CENTER

## STATISTICS FOR FEBRUARY 2013

ADMISSIONS	February	Year to Date 2013	Year to Date 2012
Voluntary - Mental Illness	24	45	3
Voluntary - Alcohol	0	0	8
Voluntary - AODA/Drug	0	0	0
Police Protective Custody - Alcohol	0	0	62
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	62	127	152
Court Order Prelim. - Mental Illness	0	0	2
Court Order Prelim. - Alcohol	0	0	3
Court Order for Final Hearing	2	2	1
Commitment - Mental Illness	0	0	0
Return from Conditional Release	3	8	34
Court Order Prelim. - Drug	0	0	1
Other	0	0	0
<b>TOTAL</b>	<b>91</b>	<b>182</b>	<b>266</b>

ADMISSIONS BY UNITS	February	Year to Date 2013	Year to Date 2012
Nicolet	91	182	266
<b>TOTAL</b>	<b>91</b>	<b>182</b>	<b>266</b>

ADMISSIONS BY COUNTY	February	Year to Date 2013	Year to Date 2012
Brown	53	110	159
Door	1	5	11
Kewaunee	5	8	5
Oconto	6	10	16
Marinette	4	6	15
Shawano	4	9	13
Waupaca	0	1	2
Menominee	1	4	3
Outagamie	5	7	10
Manitowoc	10	19	26
Winnebago	0	0	0
Other	2	3	6
<b>TOTAL</b>	<b>91</b>	<b>182</b>	<b>266</b>

NEW ADMISSIONS	February	Year to Date 2013	Year to Date 2012
Nicolet	35	70	89
<b>TOTAL</b>	<b>35</b>	<b>70</b>	<b>89</b>

READMIT WITHIN 30 DAYS	February	Year to Date 2013	Year to Date 2012
Nicolet	16	23	59
<b>TOTAL</b>	<b>16</b>	<b>23</b>	<b>59</b>

AVERAGE DAILY CENSUS	February	Year to Date 2013	Year to Date 2012
Nicolet	12	12	19
<b>TOTAL</b>	<b>12</b>	<b>12</b>	<b>19</b>

INPATIENT SERVICE DAYS	February	Year to Date 2013	Year to Date 2012
Nicolet	348	719	1127
<b>TOTAL</b>	<b>348</b>	<b>719</b>	<b>1127</b>

BED OCCUPANCY	February	Year to Date 2013	Year to Date 2012
Nicolet (37 beds)	33.6%	32.9%	52%
<b>TOTAL (37 Beds)</b>	<b>33.6%</b>	<b>32.9%</b>	<b>52%</b>

DISCHARGES	February	Year to Date 2013	Year to Date 2012
Nicolet	82	174	289
<b>TOTAL</b>	<b>82</b>	<b>174</b>	<b>289</b>

DISCHARGE DAYS	February	Year to Date 2013	Year to Date 2012
Nicolet	343	699	1344
<b>TOTAL</b>	<b>343</b>	<b>699</b>	<b>1344</b>

AVERAGE LENGTH OF STAY	February	Year to Date 2013	Year to Date 2012
Nicolet	4	4	5
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>5</b>

AVERAGE LENGTH OF STAY BY COUNTY	February	Year to Date 2013	Year to Date 2012
Brown	4	4	5
Door	4	4	7
Kewaunee	3	5	4
Oconto	5	3	5
Marinette	3	5	4
Shawano	3	4	4
Waupaca	0	3	1
Menominee	0	4	3
Outagamie	2	2	4
Manitowoc	8	6	4
Winnebago	0	0	0
Other	4	5	6
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>5</b>

In/Outs	Current	YTD 2013	2012
		1	21

BELLIN PSYCHIATRIC CENTER  
INVOLUNTARY AND VOLUNTARY ADOLESCENT ADMISSIONS  
Month Ending: February 2013

Voluntary Admissions	15	
Involuntary Admissions	6	
Voluntary Inpatient Days	56	
Involuntary Inpatient Days	23	
Voluntary Avg Length of Stay	3.7	
Involuntary Avg Length of Stay	3.8	

The above data pertains to Brown County only

Per addendum to the memorandum of understanding. Bellin Psychiatric Center did not transfer any involuntary adolescents to other institutions, nor were any admissions refused in the month of October

### Reports of Child Abuse/Neglect by Month

Month	2012	2013	% increase
January	391	422	7.9%
February	409	350	-14.4%

### Reports Investigated by Month

Month	2012	2013	% Increase
January	125	133	6.4%
February	123		

Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Updated Contract Amount
ADAMS AFH	11/26/12	12/6/12	\$98,929		\$98,929
ADULT CARE LIVING OF NE WI	12/6/12	1/2/13	\$227,902		\$227,902
ADRC	12/12/12	1/16/13	\$60,466		\$60,466
ADVOCATES FOR HEALTHY TRANSITIONAL LIVING LLC	12/13/12	1/3/13	\$10,000		\$10,000
AMERICAN FOUNDATION OF COUNSELING SERVICES	12/3/12	1/10/13	\$17,654		\$17,654
ANDERSON RECEIVING HOME	12/3/12	12/6/12	\$28,281		\$28,281
ANGELS ON ARCADIAN	12/6/12	12/13/12	\$1,211,198		\$1,211,198
ANNA'S HEALTHCARE (COUNTRY LIVING)	12/6/12	1/31/13	\$266,069		\$266,069
ANU FAMILY SERVICES, INC. (FORMERLY PATH)	12/3/12	1/14/13	\$150,518		\$150,518
APPLIED BEHAVIOR ANALYSTS LLC	1/2/13	1/31/13	\$300,000		\$300,000
ARNOLD RECEIVING HOME	12/3/12	12/19/12	\$50,059		\$50,059
ARTISAN ASSISTED LIVING	2/14/13		\$290,710		\$290,710
ARTS AFH	11/26/12	12/21/12	\$29,244		\$29,244
ASPIRO INC	12/12/12	12/17/12	\$3,701,781		\$3,701,781
BELLIN PSYCHIATRIC CENTER	12/13/12		\$10,000		\$10,000
BERGER AFH	11/26/12	1/28/13	\$56,991		\$56,991
BETHESDA	12/14/12	1/2/13	\$18,818		\$18,818
BIRCH CREEK	12/12/12	1/7/13	\$439,934		\$439,934
BISHOPS COURT	12/12/12	12/17/12	\$489,742		\$489,742
BOLL ADULT CARE CONCEPTS	12/14/12	1/7/13	\$684,518		\$684,518
BOURASSA AFH	11/26/12	12/6/12	\$18,698		\$18,698
BORNEMANN NURSING HOME	12/6/12	12/21/12	\$106,272		\$106,272
BROTOLOC HEALTH CARE SYSTEMS	12/14/12	1/10/13	\$820,210		\$820,210
BRUNETTE AFH	11/26/12	12/12/12	\$55,212		\$55,212
BRUSS SUPPORTIVE COMMUNITY LIVING	1/2/13	1/14/13	\$270,686		\$270,686
BUSSE AFH	11/26/12	12/13/12	\$66,444		\$66,444
CAPELLE AFH	11/26/12	12/6/12	\$56,532		\$56,532
CARE FOR ALL AGES	12/6/12	12/17/12	\$85,846	\$0	\$85,846
CARRINGTON MANOR ASSISTED LIVING	1/2/13	1/7/13	\$14,861		\$14,861
CATHOLIC CHARITIES	12/12/12	1/10/13	\$171,606		\$171,606
CENTERPIECE LLC	12/13/12	1/2/13	\$10,000	\$0	\$10,000
CENTURY RIDGE OF GREEN BAY, INC.	12/6/12	12/17/12	\$329,054		\$329,054
CEREBRAL PALSY INC.	1/24/13	1/25/13	\$1,783,666		\$1,783,666
CHILDRENS SERVICE SOCIETY	12/3/12	1/7/13	\$54,444		\$54,444
CHRISTENSEN AFH	11/26/12	12/3/12	\$72,036		\$72,036
CLARITY CARE INC	12/19/12	1/14/13	\$2,183,611		\$2,183,611
CLEARVIEW BRAIN INJURY CENTER	1/9/13		\$75,000		\$75,000
COMFORT KEEPERS INC	12/13/12	1/10/13	\$684,869		\$684,869
COMPASS DEVELOPMENT	1/16/13	1/28/13	\$1,543,063		\$1,543,063
CONLEY AFH	11/26/12	1/7/13	\$35,757		\$35,757
CROSSING THE BRIDGES	12/13/12	1/10/13	\$10,000		\$10,000
CURO CARE LLC	12/19/12	1/2/13	\$333,871		\$333,871
DARNELL RECEIVING HOME	12/3/12	1/9/13	\$28,281		\$28,281
DEATHERAGE-VELEKE AFH	11/26/12	1/7/13	\$14,642		\$14,642
DEBAERE AFH	11/26/12	12/10/12	\$68,100		\$68,100
DEER PATH ESTATES, INC.	1/7/13	1/16/13	\$128,407		\$128,407
DORN AFH	11/26/12	1/24/13	\$40,642	\$1,356	\$41,998
DUNGARVIN WISCONSIN LLC	12/12/12	1/9/13	\$686,930		\$686,930
DYNAMIC FAMILY SOLUTIONS	12/13/12		\$48,060		\$48,060
EAST SHORE INDUSTRIES	12/14/12	1/7/13	\$58,824		\$58,824
ELSNER AFH	11/26/12	12/6/12	\$13,460		\$13,460
ENCOMPASS CHILD CARE	12/13/12	1/9/13	\$124,250		\$124,250

Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Updated Contract Amount
ENGBERG AFH	11/26/12	12/3/12	\$39,216		\$39,216
ETHAN HOUSE	12/3/12	12/10/12	\$142,462		\$142,462
FAMILY SERVICE OF NORTHEAST WI, INC.	1/24/13	2/4/13	\$1,921,691		\$1,921,691
FAMILY TRAINING PROGRAM	12/13/12	12/19/12	\$252,084		\$252,084
FENLON AFH	11/26/12	11/29/12	\$42,657		\$42,657
G & I OCHS INC.	1/2/13	1/7/13	\$1,906,847		\$1,906,847
GAUGER AFH	11/26/12	12/6/12	\$32,148		\$32,148
GJT LLC	12/14/12	12/19/12	\$30,000		\$30,000
GOLDEN HOUSE	12/13/12	1/9/13	\$63,086		\$63,086
GOLTZ J. AFH	11/26/12	1/2/13	\$23,472		\$23,472
GONZALEZ AFH	11/26/12	1/17/13	\$76,966		\$76,966
GOODWILL INDUSTRIES	1/7/13	1/16/13	\$98,825		\$98,825
GOODWILL INDUSTRIES DBA BEYOND BOUND(AUTISM)	1/2/13	1/9/13	\$75,000	\$0	\$75,000
GRACYALNY, SUE	12/12/12	1/9/13	\$70,000		\$70,000
GREEN BAY TRANSIT COMMISSION	2/13/13		\$217,406		\$217,406
GREEN VALLEY ENTERPRISES INC	12/14/12	1/10/13	\$50,000		\$50,000
GRONSETH AFH	11/26/12	12/6/12	\$43,848		\$43,848
HARMONY LIVING CENTERS LLC	12/12/12	2/7/13	\$107,042		\$107,042
HEAD AFH	12/3/12	12/6/12	\$77,582		\$77,582
HELPING HANDS CAREGIVERS	1/2/13	2/13/13	\$341,088		\$341,088
HIETPAS AFH	11/26/12	12/3/12	\$24,104		\$24,104
HOEFT AFH	11/26/12	12/10/12	\$38,582		\$38,582
HOME INSTEAD SENIOR CARE	1/9/13	1/16/13	\$322,226		\$322,226
HOMES FOR INDEPENDENT LIVING	12/19/12	1/24/13	\$5,175,173		\$5,175,173
IMPROVED LIVING SERVICES	12/19/12	1/2/13	\$746,970		\$746,970
INFINITY CARE INC	12/12/12	12/19/12	\$383,290		\$383,290
INNOVATIVE COUNSELING(AUTISM)	12/12/12	2/4/13	\$50,000		\$50,000
INNOVATIVE SERVICES	1/2/13	1/14/13	\$13,847,375		\$13,847,375
INTERIM HEALTHCARE STAFFING	12/12/12		\$26,014		\$26,014
J & DEE INC.	12/19/12	1/3/13	\$1,488,473		\$1,488,473
KAKUK AFH	11/26/12	1/7/13	\$62,753		\$62,753
KALISHEK AFH	11/26/12	1/2/13	\$48,692		\$48,692
KCC FISCAL AGENT SERVICES	12/13/12	1/3/13	\$4,211,227	\$0	\$4,211,227
KCC SERVICES INC	12/13/12	1/3/13	\$5,000		\$5,000
KINDRED HEARTS	12/12/12	1/2/13	\$535,378		\$535,378
KLAPPER AFH	11/26/12	12/13/12	\$23,760		\$23,760
KLARKOWSKI AFH	12/6/12	1/23/13	\$22,044		\$22,044
KLECZKA-VOGEL AFH	11/26/12	12/3/12	\$77,376		\$77,376
KLEIN, DR. (AUTISM)	12/12/12	12/17/12	\$275,000	\$0	\$275,000
KUNZ AFH	11/29/12	12/3/12	\$66,124		\$66,124
KUSKE AFH	11/26/12	12/6/12	\$25,692	\$14,371	\$40,063
LAMERS BUS LINES, INC.	12/13/12	1/2/13	\$740,681		\$740,681
LANCASTER GARDENS	12/12/12	1/7/13	\$100,000		\$100,000
LAURENT AFH	11/29/12	12/6/12	\$49,464		\$49,464
LEVY AFH	11/26/12	11/29/12	\$18,096		\$18,096
LISKA, JOANN	12/13/12	1/7/13	\$16,000		\$16,000
LUTHERAN SOCIAL SERVICES	12/19/12		\$866,849		\$866,849
LUTHERAN SOCIAL SERVICES-HOMME	12/3/12		\$91,330		\$91,330
LYONS, KATHLEEN	1/16/13		\$136,068		\$136,068
MACHT VILLAGE PROGRAMS INC	12/12/12	1/2/13	\$80,000		\$80,000
MALINSKI AFH	12/3/12	12/6/12	\$36,898		\$36,898
MALONE AFH	12/3/12	12/6/12	\$25,656		\$25,656

Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Updated Contract Amount
MARATHON YOUTH SERVICES	12/6/12		\$64,085		\$64,085
MARLA VIST MANOR ASSISTED LIVING	12/12/12	1/7/13	\$118,997		\$118,997
MARTIN AFH	11/26/12	11/29/12	\$18,621		\$18,621
MATTHEWS SENIOR LIVING					\$0
MCCORMICK MEMORIAL HOME	12/12/12	1/3/13	\$96,490		\$96,490
MELOHN AFH	11/26/12	12/3/12	\$38,592		\$38,592
MILQUETTE AFH	11/26/12	12/3/12	\$21,528		\$21,528
MOMMAERTS RECEIVING HOME	12/3/12	12/13/12	\$28,281		\$28,281
MYSTIC ACRES LLC	12/19/12	1/7/13	\$146,501		\$146,501
MYSTIC CREEK LLC	12/19/12	1/7/13	\$103,728		\$103,728
MYSTIC MEADOWS LLC	12/19/12	1/7/13	\$143,839		\$143,839
NEMETZ AFH	11/26/12	12/3/12	\$53,456		\$53,456
NEW COMMUNITY SHELTER INC	12/13/12	1/9/13	\$40,000		\$40,000
NEW CURATIVE REHABILITATION	12/19/12	1/9/13	\$1,209,461		\$1,209,461
NEW VISIONS TREATMENT HOMES OF WI, INC	12/3/12	1/10/13	\$39,163		\$39,163
NEW VIEW INDUSTRIES	1/7/13	2/11/13	\$69,624		\$69,624
NORTHWEST PASSAGE	12/6/12	1/14/13	\$83,976		\$83,976
OPTIONS LAB INC	12/13/12	1/7/13	\$5,000		\$5,000
OPTIONS TREATMENT	12/19/12	1/2/13	\$367,183		\$367,183
ORLICH AFH	12/19/12	1/7/13	\$94,966		\$94,966
OSTAPYUK AFH	11/29/12	12/7/12	\$45,072		\$45,072
PANTZLAFF AFH	11/29/12	1/7/13	\$71,928		\$71,928
PARAGON INDUSTRIES	12/19/12	2/4/13	\$813,804		\$813,804
PARENT TEAM	12/13/12	1/7/13	\$78,240		\$78,240
PARENTEAU AFH	11/26/12	12/3/12	\$41,964		\$41,964
PARMENTIER AFH	11/26/12	12/19/12	\$80,900		\$80,900
PATIENT PINES	12/12/12	12/21/12	\$60,000		\$60,000
PNUMA HEALTH CARE	1/2/13	1/7/13	\$294,394		\$294,394
PRODUCTIVE LIVING SYSTEMS	12/19/12	2/13/13	\$783,427		\$783,427
RAVENWOOD BEHAVIORAL HEALTH	1/15/13		\$100,982		\$100,982
REBEKAH HAVEN	1/2/13	1/10/13	\$89,323		\$89,323
REHAB RESOURCES	12/12/12	1/2/13	\$89,040		\$89,040
REM-WISCONSIN II, INC.	12/19/12	2/6/13	\$1,732,848		\$1,732,848
RESCARE WISCONSIN INC	12/12/12	2/11/13	\$20,539		\$20,539
ST. VINCENT HOSPITAL	12/19/12	1/10/13	\$172,342		\$172,342
SALDANA AFH	11/26/12	1/7/13	\$17,617		\$17,617
SCHAUMBERG, LAURIE	1/22/13	2/12/13	\$15,000		\$15,000
SCHULTZ AFH	11/26/12	1/16/13	\$104,220		\$104,220
SELTZER AFH	11/26/12	1/2/13	\$23,076		\$23,076
SKORCZEWSKI AFH	11/26/12	12/2/12	\$18,660		\$18,660
SLAGHT AFH	11/26/12	12/17/12	\$46,676		\$46,676
SMET AFH	11/26/12	1/17/13	\$52,481		\$52,481
SOUTHERN HOME CARE SERVICES	12/12/12	2/11/13	\$57,365		\$57,365
STARR/DINGER AFH	11/28/12	12/10/12	\$43,812		\$43,812
STEVENS AFH	11/26/12	12/3/12	\$18,621		\$18,621
TALBOT AFH	11/26/12	12/3/12	\$23,778		\$23,778
TANZI AFH	11/29/12	12/10/12	\$84,442		\$84,442
TIPLER AFH	11/29/12	12/3/12	\$61,080		\$61,080
TREMPEALEAU CO HEALTH CARE	1/7/13	1/17/13	\$758,935		\$758,935
VALLEY PACKAGING INC.	2/11/13		\$15,466		\$15,466
VERBONCOUER AFH	11/26/12	1/2/13	\$69,934	\$0	\$69,934
VILLA HOPE					\$0

Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Updated Contract Amount
WARREN, JOHN MD	1/9/13	1/16/13	\$113,000		\$113,000
WAUSAUKEE ENTERPRISES	12/12/12	1/7/13	\$26,489		\$26,489
WEBER RECEIVING HOME	12/3/12	12/10/12	\$28,281		\$28,281
WEYENBERG AFH	11/26/12	12/6/12	\$21,036		\$21,036
WILLOWCREEK AFH	1/24/13	1/28/13	\$479,419		\$479,419
WILLOWGLEN ACADEMY	12/6/12	1/2/13	\$9,528		\$9,528
WISCONSIN EARLY AUTISM PROJECT	12/12/12	12/21/12	\$500,000	\$0	\$500,000
YU AFH	11/26/12	1/3/13	\$16,786		\$16,786
ZAMBON AFH	11/26/12	12/3/12	\$20,592		\$20,592
ZIELKE, JON AFH	11/26/12	1/10/13	\$32,802		\$32,802
ZIESMER AFH	11/26/12	12/3/12	\$77,580		\$77,580
TOTAL			\$63,318,833	\$15,727	\$63,334,560
<b>2013 Contracts Sent: 165</b>					
<b>2013 Contracts Returned: 151</b>					

TO: Human Service Committee Members

FROM: Jill Rowland  
Contract & Provider Relations Manager

DATE: February 19, 2013

REQUEST FOR NEW NON-CONTINUOUS VENDOR			
VENDOR	SERVICES	DATE REQUESTED	DATE APPROVED
Travelodge of Green Bay	Services	1-8-13	
Detrie Construction Inc.	Rent/Services	1-22-13	
Northern Guardianship & Financial Inc.	Guardianship Services	1-24-13	
BRING IT! Errands & Delivery	Supportive Home Care	1-24-13	
Treu, Jennifer	Respite	1-24-13	
Compass Counseling Wausau	Counseling	1-29-13	
J.K. Flooring, LLC	Services	1-30-13	
Advocates for Independent Living II, LLC	Services	2-5-13	
Miller, Sandra K	Respite	2-7-13	